|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Order Form** | | Order Date: \_\_\_\_\_\_\_\_\_ | | Order/Quote #: \_\_\_\_\_\_\_ | |
| **Billing Information** (As It Appears On Card) | | | | | |
| First Name: | | | Last: | | |
| Company Name: | | | Billing Address: | | |
| City: | State: | | Zip Code: | | Country: |
| Phone: | | | Accounts Payable Email: | | |
| **Shipping Information** (If Different From Billing) | | | | | |
| First Name: | | | Last Name: | | |
| Company Name: | | | Shipping Address: | | |
| City: | State: | | Zip Code: | | Country: |
| Buyers Phone: | | | Buyers Email: | | |
| Carrier: | | | Ship Method: | | |
| * UPS * FedEx | * Other   Specify: | | * Ground * 2 Day * Next Day | | * Other   Specify: |
| Customer Ship Acct. # (optional): | | | | | |

**Products Ordered**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Part #** | **Description** | **Qty** | **Unit Cost** | **Price** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Shipping | | | |  |
| **Total** | | | |  |

For security reasons we do not accept credit card numbers via email. Please call our office at (413) 731-7835 with these details.

**Card Information** (Office Use Only)

|  |  |  |
| --- | --- | --- |
| Credit Card Number: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ | Exp Date: \_ \_ / \_ \_ | CSC Code: \_ \_ \_ |
| Card Type: | We accept: Master Card, Visa, Discover | |
| Amount: | Auth #: | |