|  |  |  |
| --- | --- | --- |
| **Order Form** | Order Date: \_\_\_\_\_\_\_\_\_ | Order/Quote #: \_\_\_\_\_\_\_ |
| **Billing Information** (As It Appears On Card) |
| First Name: | Last: |
| Company Name: | Billing Address: |
| City: | State: | Zip Code: | Country: |
| Phone: | Accounts Payable Email: |
| **Shipping Information** (If Different From Billing) |
| First Name:  | Last Name:  |
| Company Name: | Shipping Address: |
| City: | State: | Zip Code: | Country: |
| Buyers Phone: | Buyers Email: |
| Carrier:  | Ship Method:  |
| * UPS
* FedEx
 | * Other

Specify: | * Ground
* 2 Day
* Next Day
 | * Other

Specify: |
| Customer Ship Acct. # (optional):  |

**Products Ordered**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Part #** | **Description** | **Qty** | **Unit Cost** | **Price** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Shipping |  |
| **Total** |  |

For security reasons we do not accept credit card numbers via email. Please call our office at (413) 731-7835 with these details.

**Card Information** (Office Use Only)

|  |  |  |
| --- | --- | --- |
| Credit Card Number: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_  | Exp Date: \_ \_ / \_ \_ | CSC Code: \_ \_ \_ |
| Card Type:  | We accept: Master Card, Visa, Discover |
| Amount:  | Auth #:  |